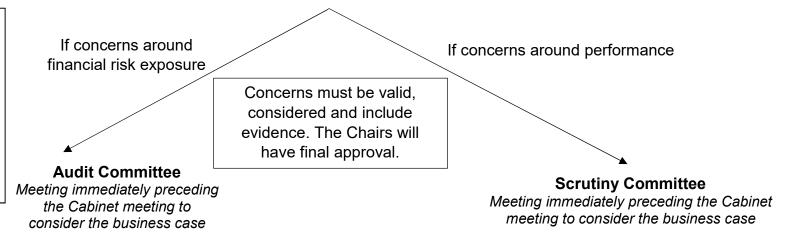
3RDL – Process for Audit and Scrutiny Committee

3RDL Business Cases: pre-scrutiny

(This will not include business cases that fall below the agreed threshold that requires Cabinet approval)

Standard questions:

- Where is the money coming from?
- What are the risks?
- Is there a reasonable level of contingency?
- Does it meet the materiality threshold?



It is assumed that most concerns will relate to financial risk exposure and the business case will therefore go to the Audit Committee. The business case is likely to be discussed in Part 2 of the relevant Committee. Questions seeking clarification or additional information will be submitted direct from the Chair of the relevant Committee by the Clerk to the shareholder for answer. Questions and answers will be copied to the Cabinet, S151 Officer, the Scrutiny Officer and the Clerk of the relevant Committee. Any further questions should be sent for consideration and answer at the Cabinet meeting. The original questions, and any subsequent questions will be considered in discussion at the Cabinet meeting, which interested Members are encouraged to attend.

Regular updates on 3RDL

- The Annual Business Plan will go to Scrutiny and Audit before going to Cabinet. Each Committee will also receive an update six months later reporting progress against the Business Plan
- Audit will continue its regular review or risk and performance regarding 3RDL